



ACCOUNTING AND SOFTWARE TRAINING

ACCOUNTING	Date	Schedule
QuickBooks Level I	July 8	4 days (Sat) 9:00 am – 1:00 pm
QuickBooks Level II	TBA	3 days (Sat) 9:00 am – 1:00 pm
Fundamentals of QuickBooks	June 30	1 day course 8:30 am – 2:30 pm
Financial Accounting Level I (Basic Bookkeeping)	TBA	Mon - Thu 9:30 am – 12:30 pm
SAGE 300 (ACCPAC)	July 21	6 days (Fri) 6:00 pm – 9:30 pm
SAGE 50 (Simply Accounting)	TBA	TBA
SAP FINANCIALS	July 21	5 days (Fri) 6:00 pm – 9:30 pm
Microsoft Excel Macros	July 7	1 day (Fri) 6:00 pm – 9:30 pm
Microsoft Excel VBA - Beginners	July 14	2 days (Fri) 6:00 pm – 9:00 pm
Microsoft Excel VBA - Advanced	July 28	2 days (Fri) 6:00 pm – 9:30 pm

TAX COURSES

TAXATION	Start Date	Schedule
Income Tax (T1) Level I – Personal	July 12	(Mon/Wed) 6:30 pm – 9:30 pm
Self Employed / Small Business Tax (T1) Level II	July 22	5 days (Sat) 6:00 pm – 9:00 pm
Corporate Tax (T2)	July 8	5 days (Sat) 2:00 pm – 6:00 pm